

Arizona Department of Education

FY 2013 K-3 Reading

Business Rules

Provided by School Finance



FY 2013

Business Rules for: FY 2013 K-3 Reading			
<i>File Name:</i> FY 2013 K-3 Reading_Public v2.0.docx	<i>Version:</i> 2.0	<i>Date:</i> 7/25/2012	<i>Page:</i> 2 of 9

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1 Overview

1.1 Mission

- 1.1.1 To provide for State funding of a reading program to improve the reading proficiency of District and Charter School students in grades Kindergarten through Third Grade.
 - 1.1.1.1 Beginning in FY13, each District and Charter School must submit a plan for improving these students' reading proficiency to the State Board of Education (SBE).
 - 1.1.1.2 An updated plan, including data on results and expenditures, must be submitted annually to the SBE.

2 Governing Statutes, Rules and Resources

2.1 Senate Bill 1529

- 2.1.1 SB 1529 (50th Legislature, Second Regular Session) amended Title 15, Chapter 2, Article 1 of the Arizona Revised Statutes to add A.R.S. §15-211 which establishes "a K-3 reading program to improve the reading proficiency of pupils in Kindergarten programs and Grades One, Two, and Three in the public schools of this state."
- 2.1.2 SB 1529 (50th Legislature, Second Regular Session) also amended A.R.S §15-943, which defines the Base Support Level (BSL) to add "K-3 Reading " as a Funding Category with a Support Level Weight of 0.040.

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3 Business Rules for Eligibility Determination

3.1 Determination of Eligibility

3.1.1 An LEA is either eligible or ineligible for the K-3 Reading add-on funding.

3.1.2 The system will automatically determine an LEA as eligible if ***all*** of the following are true:

3.1.2.1 LEA has a letter grade of “A” or “B”, **and**

3.1.2.2 10% or less of the LEA’s Third Grade students are reading far below grade level on the AIMS test.

3.1.3 The system will automatically determine an LEA as ineligible if ***any*** of the following are true:

3.1.3.1 LEA has a letter grade of “C,” “D,” or “F”, **or**

3.1.3.2 LEA has a letter grade of “A” or “B”, and more than 10% of the LEA’s Third Grade students are reading far below grade level on the AIMS test

3.1.4 Assumptions

3.1.4.1 Letter grade data used to determine K-3 Reading eligibility will be the “final” A-F letter grades published by the ADE Research and Evaluation (R&E) division.

3.1.4.2 Third Grade reading data used to determine K-3 Reading eligibility will be R&E’s public AIMS data.

3.1.4.2.1 The public AIMS data includes both AIMS-A and AIMS data.

3.1.4.2.2 R&E publishes AIMS data one time each year.

3.1.4.2.2.1 Any corrections to AIMS data following the public release will not impact the K-3 Reading eligibility.

3.2 Modification of Eligibility Determination

3.2.1 After the initial systematic eligibility determination, an LEA may subsequently be deemed “ineligible” or “eligible” by the State Board of Education (SBE). Upon notification, School Finance must have the ability to update the eligibility for the LEA. See Section 4 for more information.

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3.3 Frequency of Eligibility Determination

- 3.3.1 Determination of eligibility is performed each fiscal year upon the availability of the prior year's A- F grades and the percentage of Third Grade students' AIMS reading results.
- 3.3.2 Determination is performed by the system each year without School Finance manual intervention and the "eligible" or "ineligible" determination stored in the Payments system.
- 3.3.3 Eligibility must be determined each year and does not roll-over from one fiscal year to the next.

4 Business Rules for SAIS Management Console

4.1 SAIS Management Console Maintenance

- 4.1.1 The K-3 Reading Add-On eligibility data will be managed through the SAIS Management Console.
- 4.1.2 K-3 Reading Add-On eligibility flag must be modifiable by fiscal year and LEA through the "Maintenance" section of the SAIS Management Console and reside in:
 - 4.1.2.1 For districts: Within the "APOR Descriptor" table within the State-Aid APOR menu.
 - 4.1.2.2 For charter holders: Within the "CHAR Descriptor" table within the State-Aid CHAR menu.
- 4.1.3 An Eligibility Date field must be available within the console to track when a change in eligibility is made.
 - 4.1.3.1 Default is July 1 of the fiscal year for which the eligibility determination is made.
- 4.1.4 A District's or Charter's eligibility for the K-3 Reading Add-On as maintained in the SAIS Management Console is fiscal year specific.
- 4.1.5 Any change to a District's or Charter's eligibility for the Add-On will allow the Add-On to be applied for the full fiscal year.

Example

The SBE approves a District's or Charter's K-3 Reading Plan on February 1. The Add-On will be applied to the entire Fiscal Year and not just from February 1 through June 30.

5 Business Rules for Payments System

5.1 APOR Changes

5.1.1 Modify Page 1 of the APOR 55-1 to delete the Rapid Decline rows. Please see Exhibit 1 below.

Non-AOI Student Counts					FY2009-10 ADM			
<u>Student Count</u>	<u>PSD</u>	<u>K-8</u>	<u>9-12</u>	<u>Total</u>	<u>PSD</u>	<u>K-8</u>	<u>912</u>	<u>Total</u>
(FY2010-11 ADM)	0.049	282.631	126.953	409.633	0.416	293.800	123.055	417.271
PY (FY2009-10 ADM)		293.800	123.055	416.855				
Not Eligible For Rapid Decline								
Rapid Decline Count	0.000	0.000	0.000	0.000				

Exhibit 1

Delete shaded rows

5.1.2 In the Add-Ons section on pages 1, 2 and 3 of the APOR 55-1, insert a row labeled “K-3 Reading.”

5.1.2.1 Insert “0.040” in the Support Level Weight column

5.1.2.2 K-3 Reading ADM (district 40th day, district 100th day and district student count) is equal to the “K-3” Add-On ADM if the district is “eligible” and is equal to 0 (zero) if the district is “ineligible.”

5.1.2.2.1 If the SAIS Management Console indicates that the LEA is eligible, populate the K-3 Reading fields and include the Total Student Count Add-On for K-3 Reading in the Total Weighted Add-On Count calculation

5.1.2.2.1.2 If the SAIS Management Console indicates that the LEA is ineligible, only populate the Support Level Weight field.

5.1.2.2.1.3 All other fields should display “0.000.”

Please see Exhibit 2 below. Not all columns and rows are included in Exhibit 2.

Add-Ons	District 40 th Day FY2011-12 ADM	District 100 th Day FY2011-12 ADM	District Student Count FY2010-11 ADM	...	Support Level Weight	Total Student Count Add-Ons
K-3				...		
K-3 Reading	Count or 0.000	Count or 0.000	Count or 0.000	...	0.040	Total Add-On or 0.000
EL				...		
HI				...		

Exhibit 2

Add shaded row

- 5.1.3 Modify Pages 2 and 3 of the APOR 55-1 to delete the “K” row in the Add-Ons section. Please see Exhibit 3 below. Note: Not all columns and rows are included in Exhibit 3.

Add-Ons	District 40 th Day FY2011-12 ADM	District 100 th Day FY2011-12 ADM	District Student Count FY2010-11 ADM	...	Support Level Weight	Total Student Count Add-Ons
K				...		
K-3				...		
EL				...		
HI				...		

Exhibit 3

Delete shaded row

5.2 CHAR Changes

- 5.2.1 In the Add-Ons section on pages 1, 2 and 3 of the CHAR 55-1, insert a row labeled “K-3 Reading.”

5.2.1.1 Insert “0.040” in the Support Level Weight column.

5.2.1.2 K-3 Reading ADM (estimated 40th day, 40th day and 100th day) is equal to the “K-3” Add-On ADM if the charter holder is “eligible” and is equal to 0 (zero) if the charter holder is “ineligible.”

5.2.1.2.1.1 If the SAIS Management Console indicates that the LEA is eligible, populate the K-3 Reading fields and include the Total Student Count Add-On for K-3 Reading in the Total Weighted Add-On Count calculation.

5.2.1.2.1.2 If the SAIS Management Console indicates that the LEA is ineligible, field is an “N,” only populate the Support Level Weight field.

5.2.1.2.1.3 All other fields should display “0.000.”

Please see Exhibit 4 below. Not all columns and rows are included in Exhibit 4.

Add-Ons	Estimated 40 th Day FY2011-12 ADM	40 th Day FY2011-12 ADM	100 th Day FY2011-12 ADM	Support Level Weight	...	Total Student Count Add-Ons
K-3					...	
K-3 Reading	Count or 0.000	Count or 0.000	Count or 0.000	0.040	...	Total Add-On or 0.000
EL					...	
HI					...	

Exhibit 4

Add shaded row

5.2.2 Modify Pages 2 and 3 of the CHAR55-1 to delete the “K” row in the Add-Ons section. **Please see Exhibit 5 below. Note: Not all columns and rows are included in Exhibit 3.**

Add-Ons	Estimated 40 th Day FY2011-12 ADM	40 th Day FY2011-12 ADM	100 th Day FY2011-12 ADM	Support Level Weight	...	Total Student Count Add-Ons
K					...	
K-3					...	
EL					...	
HI					...	

Exhibit 5

Delete shaded row

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6 Business Rules for Budget System

6.1 Budget System Changes

- 6.1.1 Expenditure Budget and Annual Financial Reports may be modified to reflect the K-3 Reading Add-On counts.

Note: Details to be added if the budget documents are to be modified.

7 Known Affected Applications/System Areas

7.1 SAIS Management Console

7.2 APOR

7.3 CHAR

8 Glossary

<u>Term</u>	<u>Is Defined As:</u>
APOR	The portion of the Payments system allocated for District payments.
CHAR	The portion of the Payments system allocated for Charter payments.
AIMS	Arizona Instrument to Measure Standards. This is a standards-based assessment that measures student proficiency in several areas, including reading.
AIMS-A	Arizona Instrument to Measure Standards-Alternate. A version of the AIMS test for students with disabilities
R&E	The Research and Evaluation division of the Arizona Department of Education.
SBE	Arizona State Board of Education. The agency responsible for the review of the plans submitted by the districts and charter holders, per ARS§ 15-211.